



Derby Polish Supplementary School Behaviour Policy

Rationale:

Our vision is for a school that provides a happy and safe learning environment and we therefore see the need for a behaviour policy which defines behaviour and procedures which are acceptable.

At DPSS, we expect staff and students to work together to ensure everyone can learn.

Expectations

At DPSS, we expect all pupils to have a good standard of behaviour.

We expect all staff and pupils to be respectful and courteous to one another, following all policies. Pupils are expected to attend every Saturday during term-time and arrive promptly. Staff will work regularly with all students to ensure these expectations are understood and met.

Teachers enable pupils to learn by:

- Building and maintaining positive relationships
- planning well sequenced lessons
- setting challenging targets
- giving regular positive and constructive feedback to pupils
- listening to everyone
- speaking respectfully
- giving every student equal opportunity
- recognising pupils' efforts and achievements with praise and positives
- preparing pupils for examinations and tests
- Use pre-emptive strategies to avoid low-level disruptive behaviour escalating

In addition teachers will:

- actively promote school rules
- remind children of school rules and reasons for them
- liaise with parents about concerns including concerns about behaviour
- work together as a team to ensure effective implementation of the Behaviour Policy.
- follow procedures for child protection, bullying, homophobia or racism.

Pupils

Pupils agree to abide by the following rules:

1. Regular and punctual attendance.
2. To take an active interest in their learning.
3. No eating during lessons.
4. No mobile phones, tablets etc allowed during lessons.
5. Pupils are not permitted to leave the school grounds during the school day.

6. Homework must be completed regularly.
7. Pupils must be prepared for lessons and have the correct books and equipment with them.
8. Pupils must behave safely during breaktimes.
9. All pupils should be friendly, caring and respectful of one another.
10. All pupils should be courteous and respectful to the teachers and school staff.
11. All pupils should take care of and be respectful of the school premises.
12. Smoking/vaping is not permitted on the school premises.
13. Drugs and alcohol are strictly forbidden.
14. Pupils should not bring expensive items to school. DPSS will not be held responsible for loss or damage to such items.
15. Pupils have the right to feel safe and be treated with respect.
16. Pupils are not permitted to remain in the classrooms unsupervised.

Parents/ Guardians:

1. Agree to drop off and collect their children, to and from school, punctually.
2. Are required to notify the school in the case of their child's absence.
3. Agree to assist their child with any homework set.
4. Are required to attend school meetings.
5. Are required to promptly pay any fee instalments due.
6. Are required to familiarise their children with the rules set out in this document.
7. Parents/ Guardians are encouraged to participate in and assist with school events.
8. Agree to support the school and its staff by reinforcing the school's expectations, routines, policies and standards.

Movement around site

At DPSS, we expect all students, staff and visitors to be able to move around the school safely.

In order to keep everyone safe and to maximise the opportunities for learning:

1. No physical contact including play-fighting
2. No running, except in designated areas at break/lunch.
3. Walk briskly to and from classrooms. Don't stand and chat. Arrive on time.
4. Hold the door open for people around you.
5. Put your litter in a bin. Look after the environment.

Communication with others

At DPSS, we expect everyone to be treated with dignity and respect. In order to ensure everyone is treated with dignity and respect, student's must:

1. Speak with respect, using good manners and refer to staff as "Pan/Pani"
2. Not shout or interrupt
3. Respond to questions truthfully. Don't shrug or say 'dunno.'
4. Follow instructions first time.

Mobile Phones

At DPSS, we believe mobile phones cause a distraction to learning.

Mobile phones must not be seen or heard during school hours 9am-12:30pm. While pupils may bring them to school, they must be off and, in their bags, not kept in their pockets. Phones must not be used as watches; there are clocks around the school and pupils are able to wear a wrist watch.

Parents must not call their child during the school day as this tempts pupils to check their phones. Should parents need to contact their child, they should phone the school number.

Contraband items

There are several items which are not allowed in school.

Items such as chewing gum; aerosol sprays; energy/fizzy drinks; slime; glitter; are expressly forbidden. Contraband items will be confiscated and disposed of at the teacher's discretion.

In exceptional cases, parents will be notified and asked to come and collect the student.

Confiscated Items

Any item which is confiscated by a member of staff will be handed into the staffroom, held securely, and may be returned at the end of the day. Subsequent confiscations may result in a parent or carer being asked to come to collect it.

Items which are most commonly confiscated are mobile phones.

Bag and pocket searches

At DPSS, we expect everyone to take personal responsibility and keep themselves and others safe. There may be occasions when we suspect this is not the case. The school reserves the right to conduct searches of all and any pupils' bags, pockets and possessions (this is done without physical contact with the student). This will be done with the pupil and two members of staff present. There is no obligation for the school to inform or seek the consent of parents or carers before a search. Any items which are 'contraband' or 'confiscated items' will be dealt with in accordance with the sections above and parents will be notified. If a student refuses to be searched, they will be placed in isolation until the search takes place.

Physical Restraint

Physical intervention in dealing with extremely challenging behaviour will only be used as a last resort and when all other strategies have failed. It will be used when failure to do so would cause immediate danger to self or others. Parents will always be informed if this has been needed to successfully manage a crisis.

CCTV and Photographs of Pupils

DPSS lessons take place at West Park Secondary School which operates a Closed-Circuit Television system in the buildings and around its grounds, to prevent crime, monitor and deal with behaviour issues and help secure the safety of children and staff.

Images from CCTV may be used by the school to identify pupils and staff in connection with the above but will not be passed to or viewed by a third party who is not an employee

without the permission of the parent or the person themselves if a post 16 student or member of staff. The only exception to this is the police in connection with their role as officers of the law, and this is covered by regulation.

Consequences

At DPSS, we believe consequences are vital to help teach students the right way to behave. We do these out a belief that all students are capable to meeting expectations and succeeding. Alongside consequences there will always be an opportunity to discuss what went wrong and restore the relationship.

Parents will be kept informed and contacted regularly should there be concerns regarding their child's behaviour.

Behaviour Strategy:

- Use of a seating plan in class to minimise low-level disruptive behaviour.
- If there is disruption, a first verbal warning will be given.
 - Improvement = no further action
- A second /final verbal warning will be given– if no improvement, strategies to be used:
 - Movement of pupil to another seat within the classroom.
 - Movement to another classroom entirely/ staffroom.
 - Short time spent outside the classroom to enable student to reset/or the opportunity for the teacher to have a quiet word.
 - Pupil sent to head teacher
- The pupils parent will be informed after lessons either verbally or via email from the class teacher/ head teacher if their child has caused disruption resulting in sanctions being required.

Communications:

Headteacher and Teachers are available for brief discussions with parents before and after school, depending upon individual commitments.

Appointments are necessary for more detailed discussions with either teacher or headteacher. They require an appointment to be made through the official school communication channels (email/ school telephone).

Text messages/emails are sent home if a teacher cannot get hold of parent/guardian.

Date of Policy: March 2024

Date of Next Review: March 2026